

FICA requirements - Individuals

Documents that we accept to verify your details

- Copy of South African Bar-coded identity document (ID) or Smart Card; or
- Copy of Passport (if foreign national).

Please ensure that document clearly shows your Full names, Surname, ID number and issue date. If a Smart Card is used, please ensure that we receive a clear copy of the back and the front of the Smart Card.

Please submit the following verification documents if you are acting on behalf of an investor:

1. Minors

- Copy of Birth Certificate / Unabridged Birth Certificate
- Proof of Identity of Parent or Guardian
- Proof of guardianship (if not Parent)
- Form C – completed by Parent or Guardian

2. Authorised Signatories

- Copy of Legal document of appointment (e.g. Power of Attorney / Mandate / Curatorship)
 - Copy of ID of Authorised Party
 - Form C – completed by Authorised Signatories
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We may require additional documents if:

- You are not a South African citizen
- We are unable to verify your information
- You are tax resident outside of South Africa

These may include:

- Proof of Address
- Proof of Employment
- Proof of Banking Details
- Proof of Source of Funds

Documents that we accept should we require proof of address:

- Utility bill in your name (Municipal Rates and Taxes, Water, Electricity)
- A signed letter from a municipality on municipal letterhead confirming your address, provided that the municipality confirming the address is the municipality of the area where you reside
- A signed confirmation of address letter from the bank on a bank letter head which displays your physical address
- Copy of your Telecommunications or Internet provider statement e.g. Telkom, Neotel, etc.
- Copy of your bank / credit card statement which displays physical address
- Copy of your M-Net or DSTV account
- Copy of levy certificate issued by the body corporate, home owners association or managing agent for properties in sectional title, cluster or share block developments
- Recent pay slip or salary advice which displays physical address
- A confirmation of residence from a retirement village / retirement home on their letterhead if the investor is 55 years or older
- A signed affidavit or proof by a Tribal Authority Council on letterhead confirming physical address in a rural settlement
- Copy of a retail account
- Copy of SABC television license or SABC license renewal letter which displays physical address
- Copy of motor vehicle registration license which displays physical address
- Copy of SARS document (excluding assessment notices or e-filing documents) which displays physical address
- Copy of lease or rental agreement which displays physical address (it is acceptable to only accept the first and last page of the lease agreement if the lease period is reflected in these pages)
- Copy of the signed **SCI UT Declaration by Co-Habitant, Homeowner or Parent**. The person confirming the address must also be identified and verified (provide proof of ID and address)
- If the Utility bill or acceptable prescribed proof of residence is in the name of a trust, we further require:
 - a declaration signed by all the authorised signatories, stating that you reside at the address (not older than 6 months)
 - Resolution of Authorised Signatures with specimen signatures of the Trust
 - Letter of authority of the Trust.